

PURCHASING REQUESTS

July 11, 2024

Bronson Branch

Basement Hallway Construction

Prior to a couple of weeks ago, to enter our on-site storage area at the Bronson Branch, library staff would have to cross another locked storage room belonging to the township. To comply with requirements for elections, the township had a hallway constructed that would enable us to maintain access to storage while better securing their equipment. The cost for this construction was \$6,400, and the township has asked if we would be willing to split the cost on this. Since this project benefits both parties, I recommend that you agree to pay half of this cost, \$3,200, from the Glenn Barnett Memorial fund, which is restricted for use at the Bronson Branch. This fund currently has about \$15,000 in it.

Air Conditioning

The original mini-split air conditioner from the expansion of the Bronson Branch in 2013 has suffered a non-repairable failure. This unit cools and heats a staff area and the electronics closet. Our HVAC contractor proposes replacing it with a new Bryant mini-split unit, at a cost of \$5,960. I request that you approve us 100% covering the cost of this unit, since it is not used for public or township shared spaces. Especially considering the township recently also repaired the rear entry steps. If we again use the Glenn Barnett Memorial fund for this, the fund will still have over \$5,000 in it after the two projects, along with another \$20,000 in the Aileen Barnett Memorial fund, also restricted to the Bronson Branch, with no further plans to use these funds this year.

Submitted by John Rucker